

CITY OF CASTLE HILLS
REGULAR CITY COUNCIL MEETING
MINUTES OF APRIL 12, 2011

The City Council of the City of Castle Hills convened at 6:30 p.m. on the 12th day of April, 2011, in the Council Chambers of the City of Castle Hills, 209 Lemonwood Drive, Castle Hills, Texas.

The attendance roster included Jeannie Geiger, William Beuhler, William Schluter, Richard Smith, Becky Smith, Joshua Smith, Steven Smith, Tim Howell, Frank Paul, Michael and Christine Catalani, Bill Martin, LaVerne Japhet, Mariane Huizar, Suzanne Riley, Pat Butler, Trey Batchelder, Edward Moses, L. David Givler, John Squire, Mark Lindow, Gail Richmond, Brother William Dooling, and Joan Buerschinger.

I. OPENING

A. QUORUM

Present and composing a quorum of the City Council were Mayor Marcy Harper, Douglas Gregory, Marcella Huff, Tom Davis, and Bruce Smiley-Kaliff. Steve McGuire was absent.

Staff present was City Manager Michael Steel, Assistant City Manager Rita Hoyl, City Secretary Linda Gill, City Attorney Michael S. Brenan, Police Chief Donny Davis, Fire Chief Jerry Riedel, and Public Works Director Rick Harada.

B. INVOCATION – Bill Martin delivered the invocation.

C. PLEDGE OF ALLEGIANCE – LaVerne Japhet led the pledge.

D. CONSIDER AND ACT UPON THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD MARCH 3, 2011.

Motion: Councilman Smiley-Kaliff moved to postpone approval of the March 3rd and March 8th council meeting minutes, since he had just received them and did not have time to read them. Councilman Davis seconded the motion. The motion passed with a unanimous vote.

E. CONSIDERATION OF THE MINUTES OF THE CITY COUNCIL MEETING HELD MARCH 8, 2011.

Motion: Councilman Smiley-Kaliff's motion under Item D included Item E.

D. CONSIDER AND ACT UPON THE TREASURER'S REPORT FOR THE MONTH OF MARCH, 2011.

Motion: Council member Gregory made a motion to approve the Treasurer's Report for the month of March, 2011. The motion was seconded by Council member Huff. The motion carried unanimously.

II. ANNOUNCEMENTS

City Manager Michael Steele presented a Certificate of Appreciation to Wayside Chapel for volunteering a Saturday to trim and spruce things up on The Commons.

Councilman Davis announced the upcoming Fiesta Castle Hills event and parade to be held on Saturday, April 16th.

Councilman Smiley-Kaliff reminded everyone that the Homeowners Association Easter egg hunt would be held on the Saturday before Easter between 10:00 and noon on The Commons.

III. CITIZENS TO BE HEARD

Mark Lindow of 6803 West Avenue expressed his interest in the funds that have been spent toward the Batchelder lawsuit and what health issue warrants the lawsuit.

IV. REPORTS

- City Attorney Mike Brennan gave an update on Castle Hills vs. Batchelder.
- City Manager Michael Steele presented the March, 2011, Investment Report and a brief overview of the department budgets.
- Assistant City Manager Rita Hoyl gave the March, 2011, Building and Health Inspections, Code Enforcement Activities, and Municipal Court Activity Report..
- Police Chief Davis gave the February, 2011, Police Activity Report, and STEP Report. Captain Wayne Davis introduced new police officer Jose Prado, who started with the city on March 22nd. He also announced that the final weigh-in for the *Biggest Loser* contest and *Fitness Challenge* would be held tomorrow. He thanked Colleen from Super Fitness for her help.
- Fire Chief Riedel gave the March, 2011, Fire Incident and Activity Report.
- Public Works Director Harada reported on his department's activity in the month of March, 2011.

V. OLD BUSINESS-None

VI. NEW BUSINESS

- A. CONSIDER AND ACT UPON ENTERING INTO AN AGREEMENT WITH COLLECTION AGENCY FOR THE COLLECTION OF WARRANTS.

City Manager Steele explained that the city has over \$3,000,000 in outstanding warrants. He recommended that the city enter into an agreement with Linebarger Goggan Blair & Sampson, LLP, to handle the collection of warrants. He introduced Carri Wells, with the agency, who explained the methods used in handling Municipal Court collections and introduced her team. Ms. Wells said the agreement will be effective for three years, and City Council will be provided with reports as often as they choose. Their fee is 30% of the warrant collected, and software will be provided at no cost to the city.

Motion: Councilman Smiley-Kaliff moved to enter into an agreement with Linebarger Goggan Blair and Sampson, LLP, for the collection of warrants. Council member Huff seconded the motion. The motion passed unanimously.

- B. CONSIDER AND ACT UPON CHANGING THE DATE OF THE MAY 10TH COUNCIL MEETING TO MAY 17TH.

Councilman Smiley-Kaliff explained that he requested the change of date for May's council meeting because Councilman McGuire will be out of town on the 10th; and it will also be three days after the election, which will be the first day to canvass the general election votes.

Motion: Although council members Huff and Gregory were uncomfortable with changing the date of the council meeting, Councilman Smiley-Kaliff moved to have the May council meeting on the 17th of May. Councilman Davis seconded the motion. The vote was 2 to 2, with council members Huff and Gregory opposed. The mayor "called the question," and the motion was seconded by Councilman Davis. The motion carried with a vote of 3 to 2. Mayor Harper, Councilman Davis, and Councilman Smiley-Kaliff voted for the motion. Council members Huff and Gregory opposed the motion.

- C. CONSIDER AND ACT UPON AMENDING THE FY 2011 SPECIAL FUNDS BUDGET AND EXPENDING UP TO \$800 IN THE COMMONS FUND TO PAY FOR AN IRRIGATION TIMER AND PLANTS FOR THE JACKSON KELLER/TRAVERTINE MONUMENT SIGN.

Mayor Harper mentioned that the budget in 2010 was never spent.

Motion: Councilman Smiley-Kaliff moved to amend the FY 2011 Special Funds Budget and expending up to \$800 in The Commons Fund to pay for an irrigation timer and plants for the Jackson Keller/Travertine monument sign. Councilman Davis seconded the motion. The motion passed unanimously.

- D. CONSIDER AND ACT UPON AMENDING FY 2011 BUDGET LINE ITEM "WEBSITE HOSTING/MAINTENANCE" IN THE AMOUNT OF \$650 FOR UPLOADING THE MONTHLY AGENDA PACKET TO THE WEBSITE.

Motion: Council member Smiley-Kaliff moved to amend FY 2011 line item "Website Hosting/Maintenance" in the amount of \$650 for uploading the monthly agenda packet to the website. Council member Huff seconded the motion. The motion passed unanimously.

- E. CONSIDER AND ACT UPON A RESOLUTION REGARDING THE APPROVAL OF REASONABLE EXPENSES INCURRED BY MEMBERS OF THE CITY COUNCIL, CITY BOARDS, AND CITY COMMITTEES, INCLUDING PROCEDURES FOR REQUESTING AND APPROVING ANY SUCH EXPENDITURES AND MAKING SUCH INFORMATION READILY AVAILABLE TO THE PUBLIC.

Councilman Smiley-Kaliff said that he recommended this agenda item to develop a procedure and promote transparent reporting. The mayor suggested they let the city manager develop a policy. Councilman Smiley-Kaliff asked Mr. Steel to write a policy. No action was taken.

- E. CONSIDER AND ACT UPON ADVERTISING FOR RFQs FOR A CITY ENGINEER.

Motion: Council member Smiley-Kaliff moved to advertise for RFQs for a city engineer. Councilman Gregory seconded the motion. The motion passed unanimously.

- F. DISCUSSION ON EXPENDING FUNDS FROM THE STREET MAINTENANCE SALES TAX FUND FOR STREET AND DRAINAGE IMPROVEMENTS AND REPAIRS.

The city manager explained that City Council appointed a committee to make recommendations concerning projects that can be paid for from the Street Maintenance Sales Tax Fund. Mr. Steele mentioned a short list of projects that the committee proposes and said they want to go out for bids. Public Works Director Harada spoke briefly about what the proposed projects entailed. Mayor Harper suggested that they wait until June, as they will be interviewing for a new city engineer. Current City Engineer David Givler acknowledged that the city has been going through a sifting process and said that any new engineer would work with the staff and present the results to the council. Councilman Gregory

proposed having an action item on the June agenda. No action was taken.

- G. CONSIDER AND ACT UPON AN ORDINANCE ENTERING INTO AN AGREEMENT TO ACCEPT FROM THE CITY OF SAN ANTONIO RADIO PACKAGE TO ENHANCE INTEROPERABLE COMMUNICATIONS WITH AREA FIRE DEPARTMENTS IN THE SAN ANTONIO URBAN AREA.

Mr. Steele related that two new radios would be provided under this agreement, and they would be programmed digitally to be interoperable with the City of San Antonio.

Motion: Council member Huff moved to approve an ordinance entering into an agreement to accept from the City of San Antonio radio package to enhance interoperable communications with area fire departments in the San Antonio urban area. Seconded by Councilman Smiley-Kaliff, the motion passed unanimously. The ordinance as passed and approved is captioned as follows:

ORDINANCE NO. 1070

AN ORDINANCE ACCEPTING OWNERSHIP OF CERTAIN INTEROPERABILITY COMMUNICATION RADIOS AND RELATED EQUIPMENT FROM THE CITY OF SAN ANTONIO AND AUTHORIZING THE CITY MANAGER TO EXECUTE APPROPRIATE AGREEMENTS WITH THE CITY OF SAN ANTONIO TO ACCEPT SAID RADIOS AND EQUIPMENT.

A copy of Ordinance No. 1070 is attached and considered a part of these minutes.

VII. ADJOURNMENT

Mayor Harper adjourned the meeting at 8:09 p.m.

These minutes were approved on the 17th day of May, 2011.

APPROVED:


Bruce Smiley-Kaliff, Mayor

ATTEST:


Linda Gill, City Secretary