

CITY OF CASTLE HILLS
REGULAR CITY COUNCIL MEETING
MINUTES OF DECEMBER 14, 2010

The City Council of the City of Castle Hills convened at 6:30 p.m. on the 14th day of December, 2010, in the Council Chambers of the City of Castle Hills, 209 Lemonwood Drive, Castle Hills, Texas.

The attendance roster included Michael Steele, Pam Grunwald, Buster Grunwald, Pat Butler, LaVerne Japhet, Susana Rios, Pamala Farris, Bill Martin, Suzanne Riley, Robert Riley, Brother William Dooling, John Squire, Vera Howard, Marty Steelman, Richard Szecy, Terry Carter, Delia Arellano, Joseph and Rosann Rodriguez, Grace Delgado, and Joan Buerschinger.

I. OPENING

A. QUORUM

Present and composing a quorum of the City Council were Mayor Marcy Harper, Douglas Gregory, Marcella Huff, Tom Davis, Steve McGuire, and Bruce Smiley-Kaliff.

Staff present was Interim City Manager Rita Hoyl, City Secretary Linda Gill, City Attorney Michael S. Brennan, Police Chief Donny Davis, and Fire Chief Jerry Riedel. Public Works Director Rick Harada was absent.

B. INVOCATION – Bill Martin delivered the invocation.

Mr. Martin announced the passing of Dr. Isaac Fitzwater last week. He said the doctor was a former superintendent of the Northeast Independent School District and was at Trinity University for years.

C. PLEDGE OF ALLEGIANCE – LaVerne Japhet led the pledge.

D. CONSIDER AND ACT UPON THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD NOVEMBER 9, 2010.

Motion: Councilman McGuire made a motion to approve the minutes of the special city council meeting held November 9, 2010. Council member Smiley-Kaliff seconded the motion. The motion carried 4 to 0, with council member Huff abstaining, due to her absence from the meeting.

E. CONSIDER AND ACT UPON THE MINUTES OF THE COUNCIL MEETING HELD NOVEMBER 9, 2010.

Motion: Council member Smiley-Kaliff moved to approve the minutes of the November 9, 2010, council meeting. Councilman Davis seconded the motion. The motion passed 4 to 0, with council member Huff abstaining.

F. CONSIDER AND ACT UPON THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD NOVEMBER 15, 2010.

Motion: Councilman Davis moved to approve the minutes of the November 15, 2010 special city council meeting. Council member McGuire seconded the motion. The motion passed unanimously.

G. CONSIDER AND ACT UPON THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD NOVEMBER 22, 2010.

Motion: Councilman Smiley-Kaliff made a motion to approve the minutes of the special city council meeting held November 22, 2010. Council member Huff seconded the motion. The motion passed unanimously.

H. CONSIDER AND ACT UPON THE TREASURER'S REPORT FOR THE MONTH OF NOVEMBER, 2010.

Motion: Council member Gregory moved to approve the Treasurer's Report for the month of November, 2010. The motion was seconded by council member Smiley-Kaliff. The motion passed unanimously.

II. ANNOUNCEMENTS

Mayor Harper announced that Item B under New Business on the agenda was being postponed.

The mayor announced that the garage sale held at her home in November was a great success, bringing in just under \$6,000.00. She said the profits are dedicated to the care of stray pets in the city's shelter and to help other rescue groups in the area.

Councilman Smiley-Kaliff read a letter received from Attorney Robert A. Price commending staff members Terri Leone and Ninfa Guerra for their courtesy and help when he inquired about zoning and permits recently.

- A. Mayor Harper introduced the city's new city manager, Michael T. Steele. Mr. Steele came forward to thank everyone for the kind reception he has received. He said that he has met with the city staff; and they appear very competent and very positive, which he appreciates.
- B. The *Citizen of the Year* award was presented to Pam Grunwald. The mayor gave a brief history of Ms. Grunwald and credited her with supplying plants and doing landscaping in the renovation of the city's monument signs. She

said that Ms. Grunwald also makes quilts for several non-profit organizations.

III. CITIZENS TO BE HEARD

There were no citizens who wished to speak.

IV. REPORTS

- Interim City Manager Rita Hoyl presented the Investment Report, Building and Health Inspections, Code Enforcement Activities, and Municipal Court Activity Report for November, 2010.
- Police Chief Davis gave the November, 2010, Police Activity Report, and STEP Report.
- Fire Chief Riedel gave the November, 2010, Fire Incident and Activity Report.
- In the absence of Director Harada, Ms. Hoyl gave the November, 2010, Activity Report for the Public Works department.

V. OLD BUSINESS

A. REPORT FROM TXDOT ON RESULTS OF ACCESS RESTRICTION FROM NORTHWEST MILITARY TO SOUTH GARDENVIEW.

TxDOT Engineer Rick Castenada reported on the results of placing barrels to restrict left turns onto Gardenview from Northwest Military. He said the barrels were in place for 60 days and a report was given to the city in early November. Mr. Castenada indicated that, after meeting with the police chief and the interim city manager on November 29, he suggested exploring different alternatives and bringing a report to the council in January. He mentioned that the cost of other design alternatives will be substantially more than placing the barrels. He discussed sign modifications and more enforcement from the city as less costly considerations. Mr. Castenada said he needed to flesh out ideas, and he is still developing concepts to bring to the council in January. No action was taken.

B. CONSIDER AND ACT UPON EXPANDING THE DUTIES OF THE ARCHITECTURAL REVIEW COMMITTEE TO ADDRESS EXTERIOR CONSTRUCTION OF EXISTING AND NEW RESIDENTIAL PROPERTIES.

The interim city manager explained that more discussion was needed regarding this ordinance.

Motion: Councilman Smiley-Kaliff made a motion to table this item until the February council meeting. Council member Huff seconded the motion. The motion passed unanimously.

- C. CONSIDER AND ACT UPON DESIGNATING A REPRESENTATIVE FOR THE CITY AT THE BATCHELDER LAWSUIT MEDIATION.

Motion: Council member Huff moved to designate Michael Steele as the representative for Castle Hills at the Batchelder lawsuit mediation. Councilman McGuire seconded the motion. The motion passed unanimously.

VI. NEW BUSINESS

- A. CONSIDER AND ACT UPON THE AMENDMENTS TO THE FY 2010 BUDGET AND THE FY 2011 ANNUAL BUDGET ADOPTED BY THE BOARD OF DIRECTORS OF THE CITY OF CASTLE HILLS CRIME CONTROL AND PREVENTION DISTRICT.

Motion: Councilman Smiley-Kaliff made a motion to approve the amendments to the FY 2010 and FY 2011 annual budgets adopted by the Board of Directors of the City of Castle Hills Crime Control and Prevention District. Councilman Davis seconded the motion. The motion passed unanimously.

- B. PUBLIC HEARING ON A REQUEST FOR A SPECIAL USE PERMIT TO UTILIZE THE EXISTING PROPERTY AT 100 IVYWOOD AND THE EXISTING PROPERTIES AND STRUCTURES AT 102, 103, 104, 105, 107, 109, 111, 115, AND 117 IVYWOOD FOR RELIGIOUS PURPOSES RELATING TO WAYSIDE CHAPEL AND CONSIDERATION BY CITY COUNCIL OF THE RECOMMENDATIONS OF THE ZONING COMMISSION AFTER THE PUBLIC HEARING.

Mayor Harper postponed this item, as announced earlier in the meeting.

- C. CONSIDER AND ACT UPON AN ORDINANCE APPROVING THE CITY OF CASTLE HILLS CERTIFIED TAX ROLL FOR THE YEAR 2010.

Motion: Council member McGuire moved to adopt an ordinance approving the City of Castle Hills certified tax roll for the year 2010. Seconded by Councilman Smiley-Kaliff, the motion passed unanimously. The ordinance as passed and approved is captioned as follows:

ORDINANCE NO. 1064

AN ORDINANCE APPROVING THE TAX ROLL OF
THE CITY OF CASTLE HILLS, TEXAS FOR THE
YEAR 2010.

(A copy of Ordinance No. 1064 is attached and made a part of the minutes.)

- D. CONSIDER AND ACT UPON AMENDING THE FY 2011 BUDGET TO REFLECT A DECREASE IN REVENUES IN THE AMOUNT OF \$68,000.00, AND AN INCREASE TO PERSONNEL EXPENSES IN THE AMOUNT OF \$30, 629.00.

Motion: After a brief explanation of the adjustments to the budget, Councilman Smiley-Kaliff made a motion to amend the FY 2011 annual budget to reflect the changes. Councilman Davis seconded the motion. The motion passed with a unanimous vote.

VII. ADJOURNMENT

Mayor Harper adjourned the meeting at 7:20 p.m.

These minutes were approved on the 11th day of January, 2011.

APPROVED:

Marcy Harper, Mayor

ATTEST:

Linda Gill, City Secretary