

**CITY OF CASTLE HILLS  
CITY COUNCIL MEETING AGENDA  
APRIL 12, 2011**

Notice is hereby given that the City Council of the City of Castle Hills will convene at 6:30 P.M. on the 12<sup>th</sup> day of April 2011 at the City of Castle Hills City Hall, 209 Lemonwood Dr., Castle Hills, Texas 78213 to consider the following agenda.

**I. OPENING**

- A. Quorum
- B. Invocation
- C. Pledge of Allegiance
- D. Consideration of the minutes of the Special City Council meeting held March 3, 2010.
- E. Consider of the minutes of the City Council meeting held March 8, 2011.
- F. Consideration of the Treasurer's Report for the month of March 2011.

**II. ANNOUNCEMENTS**

- A. Certificate of Appreciation to Wayside Chapel Community Service Day

**III. CITIZENS TO BE HEARD**

**IV. REPORTS**

- City Attorney – Update on Castle Hills vs. Batchelder
- City Manager – March Investment Report; Department Budget
- Assistant City Manager - Building and Health Inspections; Code Enforcement Activities; Municipal Court Activity Report
- Police Chief – March 2011 Police Activity Report; STEP Report; Introduction of new Officer; Update on Fitness Program
- Fire Chief – March 2011 Fire Incident and Activity Report
- Public Works Director – March 2011 Activity Report

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

- A. Consider and act upon entering into an [agreement with collection agency](#) for the collection of warrants.
- B. Consider and act upon [changing the date](#) of the May 10<sup>th</sup> City Council meeting to May 17<sup>th</sup>.
- C. Consider and act upon amending the FY2011 Special Funds Budget and expending up to \$800 in the [Commons fund](#) to pay for an irrigation timer and plants for the Jackson Keller/Travertine monument sign.
- D. Consider and act upon amending FY2011 Budget line item [Website Hosting/Maintenance](#) in the amount of \$650.00 for uploading the monthly agenda packet to the website.
- E. Consider and act upon a [resolution](#) regarding the approval of reasonable expenses incurred by members of the City Council, City Boards and City Committees including procedures for requesting and approving any such expenditures and making such information readily available to the public.
- F. Discussion on expending funds from the [Street Maintenance Sales Tax fund](#) for street and drainage improvements and repairs.

- G. Consider and act upon an ordinance entering into an agreement to accept from the City of San Antonio [radio package](#) to enhance interoperable communications with area fire departments in the San Antonio Urban area.

## **VII. ADJOURNMENT**

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 *et. seq.* including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

***THIS NOTICE IS GIVEN PURSUANT TO THE TEXAS GOVERNMENT CODE, TITLE 5, SECTION 551-OPEN MEETINGS.***

The City of Castle Hills City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (210) 342-2341 or by FAX (210) 342-4525.

### **CERTIFICATION**

I certify the above notice of meeting was posted on the bulletin board at the City of Castle Hills City Hall on the 8<sup>th</sup> day of April 2011 at 5:00 P.M.

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Michael T. Steele, City Manager

I certify that the above notice and agenda was removed by me from the City Hall bulletin board on the \_\_\_\_\_ day of April \_\_\_\_\_ 2011.

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Linda Gill, City Secretary

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** A. Consider and act upon entering into an [agreement with collection service](#) for the collection of warrants.

**The City of Castle Hills Municipal Court currently has over \$3m in outstanding warrants. Staff and I have interviewed two reputable firms, which perform collection service for municipal courts. This service would be done at no cost to the City. A fee of 30% is added to the cost of the warrant, which is then paid by the defendant. The firm recommended by staff would also provide free software to the City's Municipal Court to aid the in the collection of funds. The firm of Linebarger, Goggan, Blair, & Simpson is recommended by staff. This firm also provides collection services to Bexar County and NEISD.**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** B. Consider and act upon [changing the date](#) of the May 10th City Council meeting to May 17<sup>th</sup>

**Council Member Steve McGuire will be out of town due to a business commitment on the day of the regularly scheduled City Council Meeting on May 10. The election results cannot be canvassed until Tuesday, May 17. Changing the date would allow Council Member McGuire to attend and for the Council to canvass the election results.**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** C. Consider and act upon amending the FY 2011 Special Funds Budget and expending up to \$800 in the [Commons fund](#) to pay for an irrigation timer and plants for the Jackson Keller/Travertine monument sign.

**Mayor Harper recommends spending this money budgeted for the Commons on an irrigation timer and plants for the monument at Jackson Keller/Travertine.**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** D. Consider and act upon amending FY2011 Budget line item [Website Hosting/Maintenance](#) in the amount of \$650.00 for uploading the monthly agenda packet to the website.

**This money would pay for the agenda to be posted on the City's Website for the rest of the calendar year.**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** E. Consider and act upon a [resolution](#) regarding the approval of reasonable expenses incurred by members of the City Council, City Boards and City Committees including procedures for requesting and approving any such expenditures and making such information readily available to the public.

**Council Member Smiley-Kaliff has requested that this item be placed on the agenda. He will provide details at the City Council Meeting.**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** F. Discussion on expending funds from the [Street Maintenance Sales Tax fund](#) for street and drainage improvements and repairs.

**The City Council at its last meeting established a committee consisting of Rita Hoyl, Rick Harada, and Mike Steele to evaluate drainage and street projects needed in the City and to recommend projects to the City Council not to exceed the \$1m in the fund. We met, did field studies, and make the following recommendations. The number one choice for drainage and street work combined is Mimosa Drive and Halbert Drive. The second choice of the committee is Krameria Drive. For street work only, the number one choice of the committee is Banyan Drive between Carolwood Drive and Glentower Drive as well as Northcrest Drive**

## CITY COUNCIL AGENDA ITEM INFORMATION

**DATE OF MEETING:** April 12, 2011

### **NEW BUSINESS**

**AGENDA ITEM:** G. Consider and act upon an ordinance entering into an agreement to accept from the City of San Antonio [radio package](#) to enhance interoperable communications with area fire departments in the San Antonio Urban area

**The City of San Antonio has secured a grant to reprogram Castle Hills Fire Department radios and to provide two additional radios to the City of Castle Hills all at no cost to the City in order to provide better communications between cities in the San Antonio area.**