# CITY OF CASTLE HILLS ARCHITECTURAL REVIEW COMMITTEE MEETING AGENDA JANUARY 4, 2017

Notice is hereby given that the Architectural Review Committee of the City of Castle Hills will meet on the 4th day of January 2017, at 7:00 P.M. in the Council Chambers of the City of Castle Hills City Hall, 209 Lemonwood Drive, San Antonio, Texas 78213, to consider the following agenda:

- I. Call to order and determination of quorum.
- II. Consider and act upon approval of the minutes of the meeting of September 14, 2016.
- III. Consider and act upon an application from Rene A. Collin, regarding tree removal in conjunction with the construction of a new single family residence on the unimproved lot at 103 Hibiscus Lane, Castle Hills, Texas; Legal Description, CB 5778 (Woods West of West), Lot 1B.

**Open Public Hearing** 

**Close Public Hearing** 

IV. Consider and act upon an application from Thomas G. Yantis representing 6812 West, LLC regarding the construction of two office buildings and proposed signage at 6812 West Avenue, Castle Hills, Texas; Legal Description CB 5778, Blk 8, Lot NE IRR 200 ft of Lot 6.

**Open Public Hearing** 

**Close Public Hearing** 

#### V. Adjournment

The City Council will consider the recommendations of the Architectural Review Committee regarding the above at the Regular City Council Meeting on the 10<sup>th</sup> day of January, 2017, at 6:30 P.M.

THIS NOTICE IS GIVEN PURSUANT TO THE TEXAS GOVERNMENT CODE, TITLE 5, SECTION 551-OPEN MEETINGS.

#### CERTIFICATION

I hereby certify that the above Notice of the Architectural Review Committee of the Castle Hills was posted on the bulletin board at the City of Castle Hills City Hall, 209 Lemonwood Drive, Castle Hills, Texas, on Friday, December 27, 2016, by 5 p.m., and remained continuously posted until after the meeting hereby posted concluded. This notice was likewise posted on the City's website at <a href="https://www.cityofcastlehills.com">www.cityofcastlehills.com</a>. The City of Castle Hills City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (210) 342-2341 or by FAX (210) 342-4525.

Kymberlee Buntyn

City Secretary



#### CITY OF CASTLE HILLS ARCHITECTURAL REVIEW COMMITTEE MEETING SEPTEMBER 14, 2016 AT 7:00 P.M.

#### CASTLE HILLS CITY HALL 209 LEMONWOOD DR, CASTLE HILLS, TEXAS 78213

#### **MEETING MINUTES**

I. Call to order and determination of quorum.

Chair Jack Joyce called the meeting to order at 7:15 p.m. and determined a quorum was present with the following board members present: Ana Frias and Betty Howard.

II. Consider and act upon approval of the minutes of the meeting of August 15, 2016.

Motion was made by Board Member Frias, seconded by Board Member Howard to accept the August 15, 2016 meeting minutes as presented. Motion passed unanimously.

III. Consider and act upon an application from Shanna Herbert, TreBre Holdings, Ltd. regarding tree removal in conjunction with the proposed development at 6812 West Avenue, Castle Hills, Texas, Legal Description, CB 5778, BLK 8, Lot NE IRR 200 ft. of 6.

Ms. Shanna Herbert gave an overview of the proposed development. Mr. Robert Copeland, P.E. addressed the diligence given to protecting the existing trees in the site design including preliminary approval by the fire chief regard fire safety issues of the site design. Landscape Architect Peter Olfers discussed the tree survey and the status of the trees on the property. No heritage trees will be taken for the development. He also stressed that the detention basin was carefully designed to leave as many trees as possible and serve as a green space.

#### **Open Public Hearing**

Chair Jack Joyce Opened the Public Hearing at 7:32 p.m.

#### **Close Public Hearing**

Chair Jack Joyce Closed Public Hearing at 7:34 p.m.

Resident Jana Baker asked Mr. Olfers if the trees with the ball moss were actually diseased as ball moss is not harmful. Mr. Olfers agreed with Mrs. Baker that the ball moss is harmless, but often seen on trees in decline. He agreed that "decline" is a better word for most of the trees though some were diseased. Mr. Olfers also stated that many of the trees in decline was a result of improper pruning and over pruning. Mrs. Baker suggested a change in language from "diseased" to "decline".

Motion was made by Board Member Howard, seconded by Board Member Frias to approve the application as presented for 6812 West Avenue for tree removal. Motion passed unanimously.

IV. Consider and act upon an application from Shanna Herbert, TreBre Holdings, Ltd. regarding tree removal at 6808 West Avenue, Castle Hills, Texas, Legal Description, CB 5778, BLK 8, Lots 7 & 8 for ingress and egress under a reciprocal easement in conjunction with the proposed development at 6812 West Avenue, Castle Hills, Texas.

As this project was included in the earlier presentation no additional details were provided.

#### **Open Public Hearing**

Chair Jack Joyce Opened the Public Hearing at 7:36 p.m.

No citizens spoke at the public hearing,

#### **Close Public Hearing**

Chair Jack Joyce Closed Public Hearing at 7: 36 p.m.

#### V. Adjournment

Motion was made by Board Member Frias, seconded by Board Member Howard to adjourn the meeting at 7:38 p.m. Motion passed unanimously.

	Approved by:	
Attest:	Jack Joyce Chair	
Janet Thelen Administrative Assistant		

# GENERAL INFORMATION FOR ARCHITECTURAL REVIEW COMMITTEE HEARING

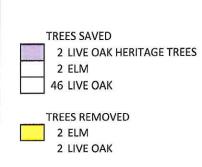
(Please retain pages 1-4 for your information and return pages 5 - 6 and page 7 if applicable)

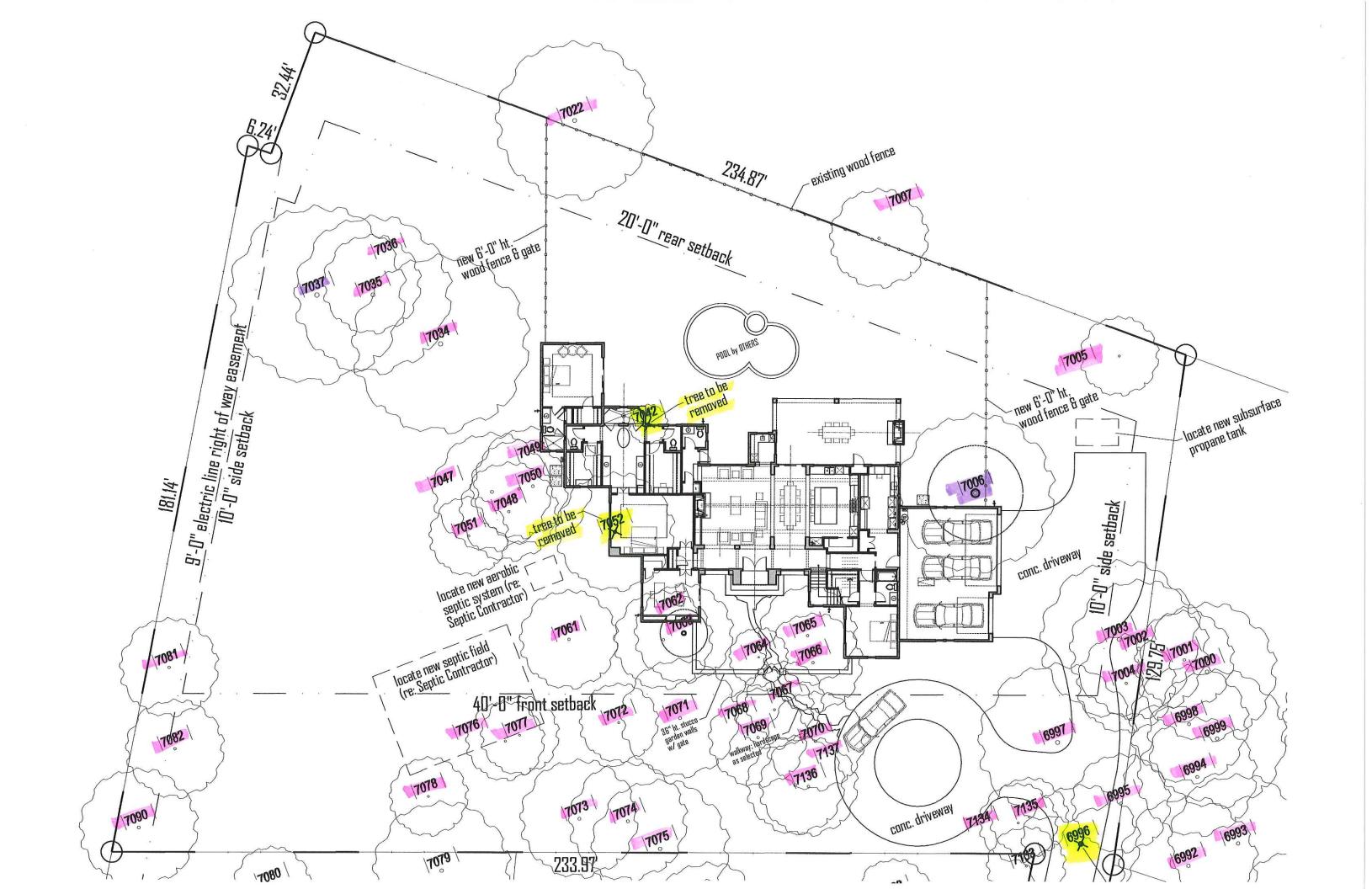
OMNI CUSTOM HOMES 3625 Presums PLWY (210)473 2678 APPLICANT'S NAME ADDRESS & PHONE #
PROPERTY ADDRESS LEGAL DESCRIPTION
PROPERTY OWNER 12606 HUNEYS Chase 84.  ADDRESS & PHONE #
New Construction PROPOSED USE OF PROPERTY
Please provide your written request for the Hearing below:
Construction of a new strate fundly residence on an Unimposal lot both minimal tree vernoval in efforts to save as many trees. The following trees will be removed tox development an are 8" oxlarger and considered "protected" trees single Live one 13"  Totz Elm 8"  Tosz Live Oak 14"  Tisi EIM 17"
Approved as to form by City Manager
Date

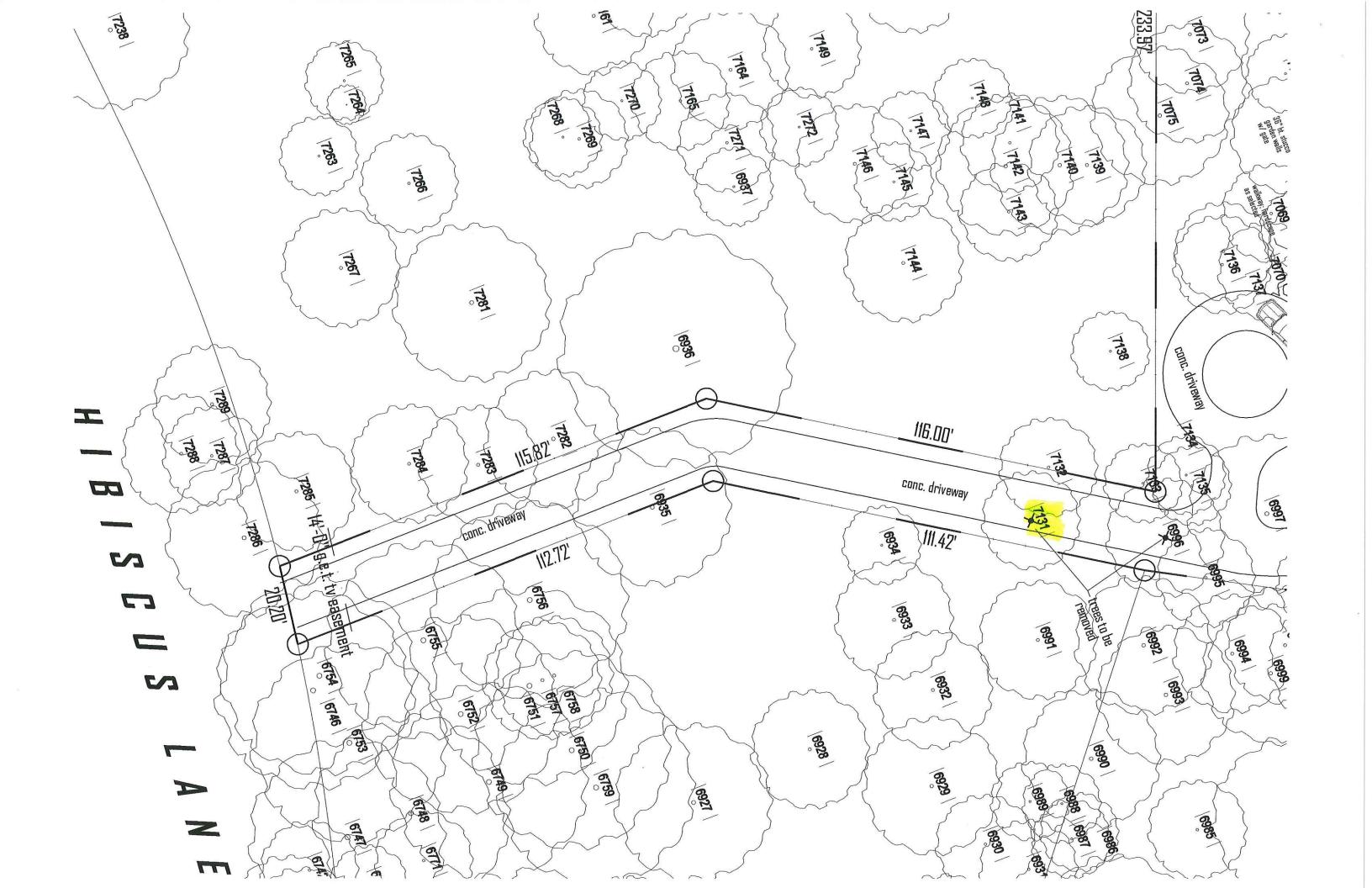
## OWNER AUTHORIZATION (Please return with application)

1, 1 Cene A. Collin
owner of subject property at 103 Hit issue Ln. S.A., TX 78213
authorize (applicant)
to pursue a request before the City of Castle Hills Architectural Review
Committee for tree removal for the following described project:
Construction of a new single family residence
on an unimproved lot described as Lot 16 (1.013 acre
in the woods of west supplingion with situs
address of 103 Hilascus.
Collin , trene A. 12(12/201)
Printed Name of Property Owner Signature of Property Owner Date

POINT NUMBER	SPECIES	TRUNK DIA (IN)	SPEAD (FT)
6992	LIVE OAK	15	35
6993	LIVE OAK	15	35
6994	LIVE OAK	14	30
6995	LIVE OAK	11	25
6996	LIVE OAK	13	30
6997	LIVE OAK	15	40
6998	LIVE OAK	11	30
6999	LIVE OAK	15	35
7000	LIVE OAK	21	35
7001	LIVE OAK	11	25
7002	LIVE OAK	16	35
7003	LIVE OAK	16	40
7004	LIVE OAK	12	25
7005	LIVE OAK	10	20
7006	LIVE OAK	24	40
7007	LIVE OAK	14	25
7022	LIVE OAK	16	40
7034	ELM	23	45
7035	ELM	15	40
7036	LIVE OAK	11	25
7037	LIVE OAK	34	45
7042	ELM	8	10
7047	LIVE OAK	14	30
7048	LIVE OAK	13	25
7049	LIVE OAK	14	25
7050	LIVE OAK	19	300
7051	LIVE OAK	13	20
7052	LIVE OAK	14	30
7061	LIVE OAK	13	25
7062	LIVE OAK	12	25
7063	LIVE OAK	10	25
7064	LIVE OAK	9	15
7065	LIVE OAK	12	25
7066	LIVE OAK	12	25
7067	LIVE OAK	12	20
7068	LIVE OAK	11	20
7069	LIVE OAK	11	25
7070	LIVE OAK	13	25
7071	LIVE OAK	11	30
7072	LIVE OAK	11	20
7073	LIVE OAK	16	30
7074	LIVE OAK	16	30
7075	LIVE OAK	17	35
7076	LIVE OAK	14	20
7077	LIVE OAK	14	20
7078	LIVE OAK	13	20
7081	LIVE OAK	16	25
7082	LIVE OAK	13	25
7090	LIVE OAK	15	30
7131	ELM	17	25
7134	LIVE OAK	11	20
7135	LIVE OAK	10	20
7136	LIVE OAK	15	25
7137	LIVE OAK	13	25







### GENERAL INFORMATION FOR ARCHITECTURAL REVIEW COMMITTEE HEARING

6812 West, LLC, by Thomas G. Yantis
APPLICANT'S NAME
ADDRESS & PHONE #

6812 West Avenue, Castle Hills, Texas
PROPERTY ADDRESS
LEGAL DESCRIPTION

6812 West, LLC, by Thomas G. Yantis, President 1802 NW Military Drive, #100, SATX 78213, 210-332-8676
PROPERTY OWNER ADDRESS & PHONE #

#### **General Business, Office, and Clinic**

PROPOSED USE OF BUILDING

Please provide your written request for the Hearing below:

We respectfully request a hearing by the City of Castle Hills Architectural Review Committee for approval of the proposed development of two (2) multi-use office buildings to be constructed on the above referenced property (the "Property"), including

- The demolition of existing improvements on the Property consisting of two (2) sheds and one (1) small retail building, existing hardscape (as shown on the attached Demolition Plan);
- 2. A permanent sign to be constructed on the Property (drawing attached); and
- 3. The Site and Grading Plan and all site improvements shown thereon, prepared by the engineering firm of Macina, Bose, Copeland and Associates (attached); and
- 4. The preliminary Landscape Plan as prepared by Peter Olfers and Associates; and
- 5. The building design and elevations of the two (2) proposed buildings, designed by the architectural firm of Chesney Morales Partners.

Approved as to form by City Manager

12/21/16

Date

<u>6</u>		
proval above		
above		
nd Plan);		
,		

#### CITY OF CASTLE HILLS ARCHITECTURAL REVIEW HEARING MINIMUM REQUIREMENTS

1.	Completed Application
2.	Proof of ownership of property or letter of authorization from property owner.
3.	\$200 filing fee
4.	Submit one (1) original set plus 14 complete sets of:  A. 8-1/2" x 11" or 11" x 17" Plat to scale showing project square footage and location of building or buildings.  B. Information necessary to show compliance with building code and zoning code.  C. Preliminary building plan includes:  (1) Footprint square footage  (2) Site and grading plan  (3) Tree survey showing types of trees - existing trees and/or removal  (4) Demolition plans (if relevant)  D. Exterior elevations, in color, reflecting specified exterior building materials. A sample board show all exterior materials and colors.  E. Landscape plans reflecting landscape areas including landscape buffer, plant specifications and locations, exterior lighting layout, parking and site screening.
	F. Design of any permanent sign showing size, color, and other specifications, whether freestanding or building-mounted.  G. Photographs showing existing property, existing structures including any to be demolished, and adjacent neighbors' property.
	H. Provisions for location of trash/garbage containers for collection and removal and for any exterior storage, plans for screening same.  I. Size and location of any rooftop equipment with method and design of screening.  J. Site and exterior building illumination

All plans for construction must be prepared, sealed, and signed by a State-Registered Architect. In the case of any new building or an addition to an existing building, the

5

plans will also require a licensed State Professional Engineer to provide structural engineering services.

Provide one original and 14 copies of the completed application and above minimum requirements.

If any of the above listed information is not included with this application, then the application will be returned to the applicant and will not be accepted until all information is resubmitted.

have verified that all required information is submitted with the Architectural Review Application.

I understand a City provided sign must be posted on the property in question advising the public of the hearing date (must be posted within 14 days of acceptance of the application).

Signature

Date

Date of Hearing

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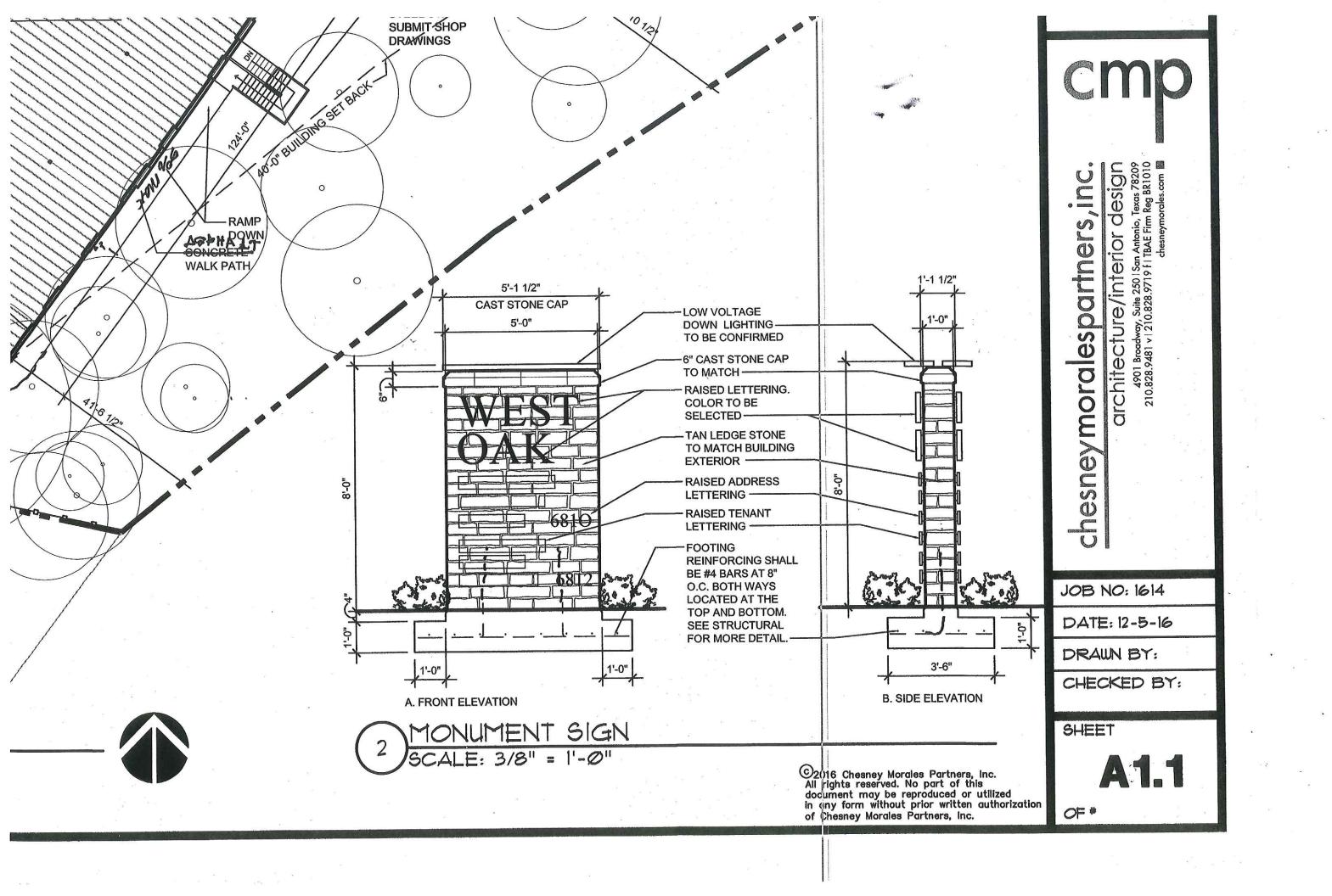


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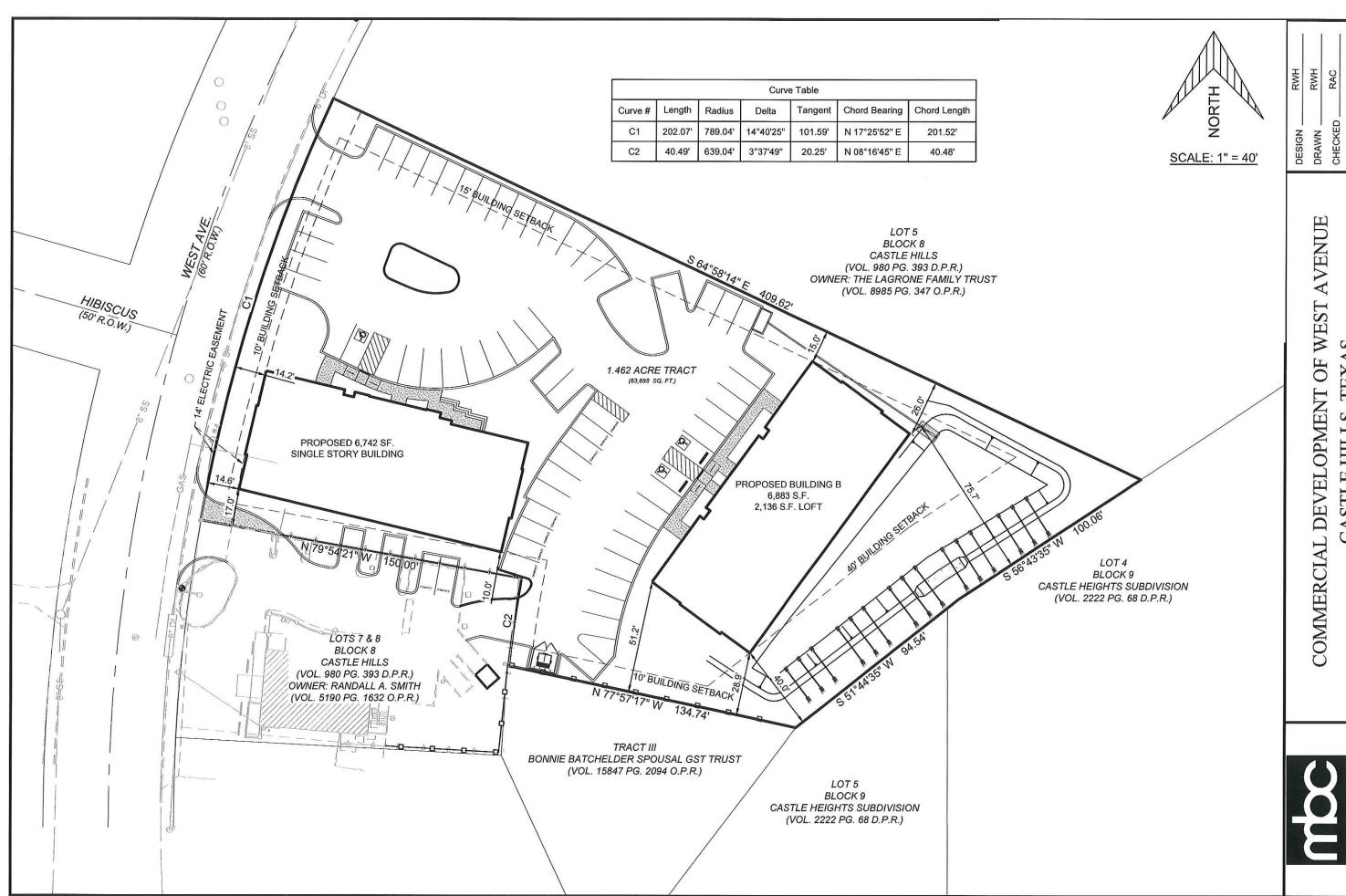




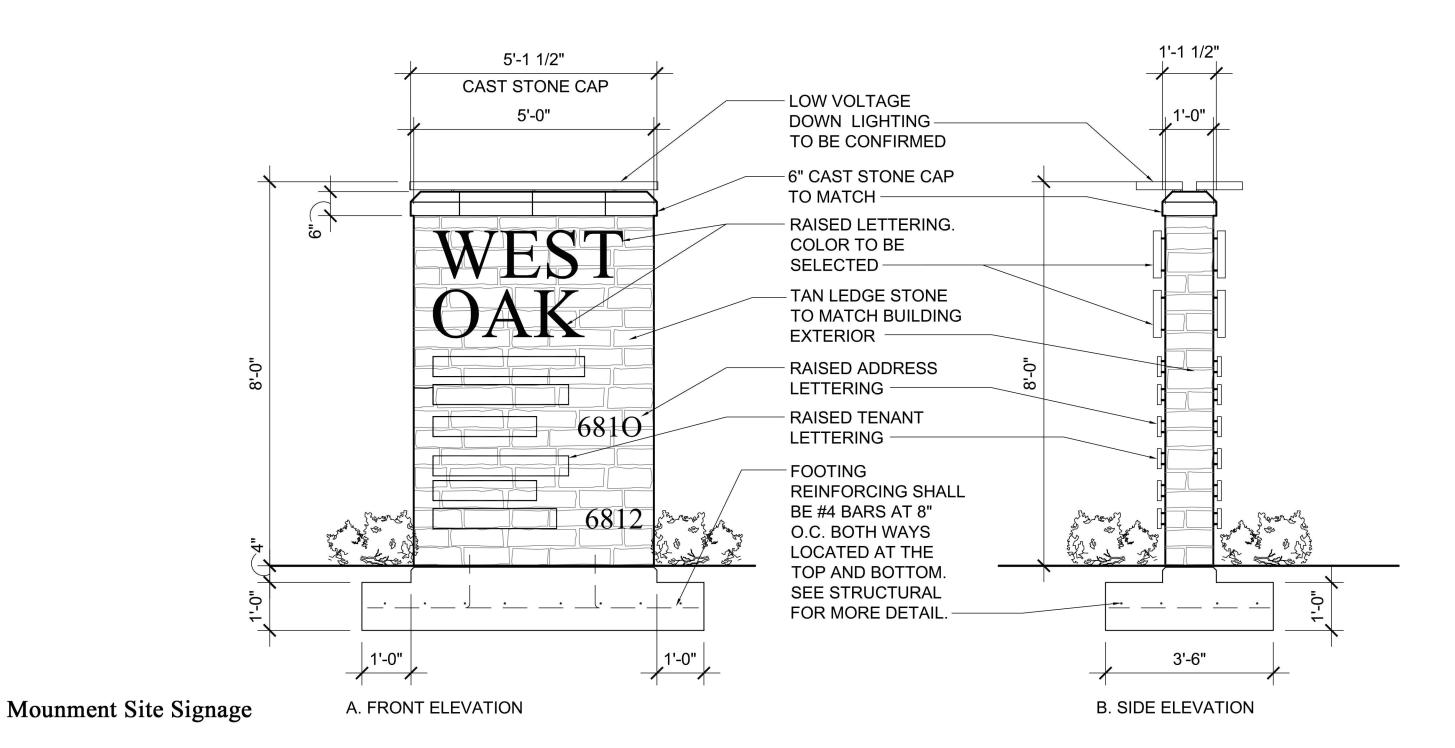








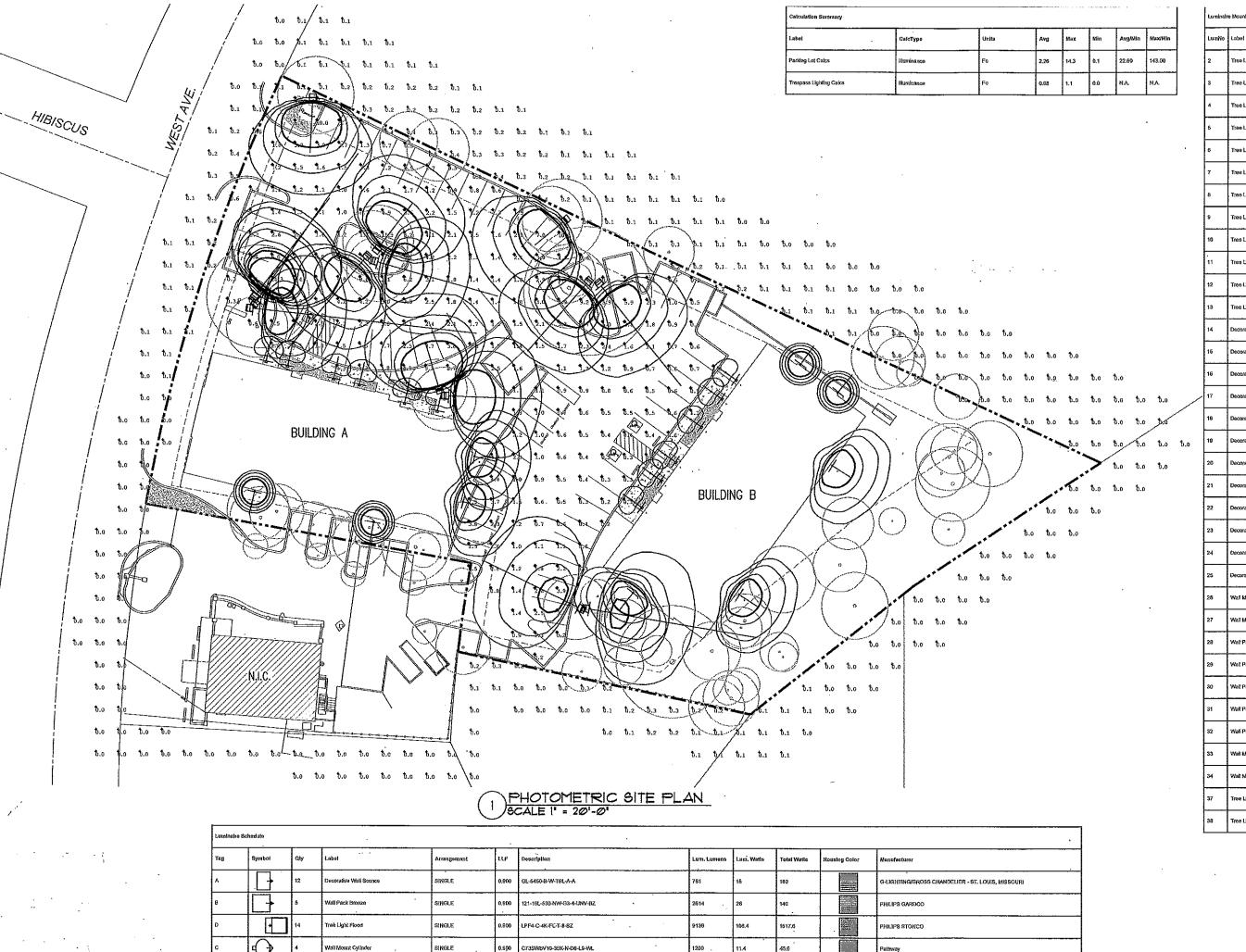




chesneymoralespartners, inc.

architecture/interior design
4901 Broadway, Suite 250 | San Antonio, Texas 78209
210.828.9481 v 210.828.9719 f | TBAE Firm Reg BR1010
chasneymorples com

# West Oak Office Park



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	28	Wall Mount Cylinder	В	
	27	Walt Mount Cylinder	8	
	28	Wall Pack Bronza	8	
	29	Wali Pack Bronze	8	
	30	Wali Pack Bronze	8	
	31	Wali Pack Bronze	8	
	32	Wali Pack Bronze	8	
	33	Wali Mount Cylinder	ð	
	34	Walt Mount Cylinder	8	
	37	Tree Light Flood	12	
	38	Tree Light Flood	12	
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ESA Mechanical & Electrical Engineering, Inc.

100 NW Loop 410, Suke 610 210.342.3453 en Antonio, Treces 78213 F 210.342.3641 TRE DEN RESERVION NO. F-430. JOB NO: 1614

DATE: 12-2-16

DRAWN BY: E.G.

CHECKED BY:

6.A.L.M.

Ches

Castle Hills, Texas

Oak

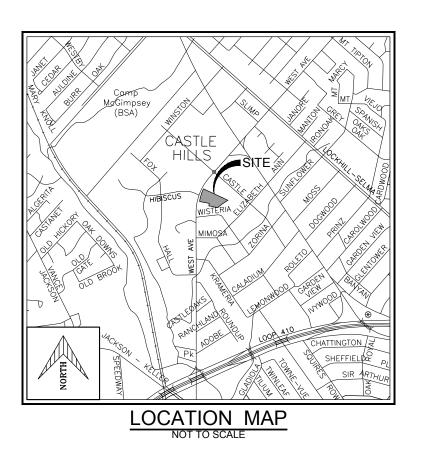
West

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HEET

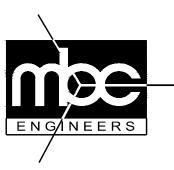
# COMMERCIAL DEVELOPMENT OF WEST AVENUE WEST AVE. & HIBISCUS LN.

# CASTLE HILLS, TEXAS



CIVIL SHEET INDEX		
SHEET NAME	SHEET NUMBER	
COVER SHEET	C1	
DEMOLITION PLAN	C2	
FIRE PROTECTION PLAN	C3	
SITE PLAN	C4	
GRADING PLAN	C5	
UTILITY PLAN	C6	
DETENTION POND PLAN	C7	
DETENTION POND DETAILS	C8	
EROSION CONTROL PLAN	C9	
SITE DETAILS	C10	

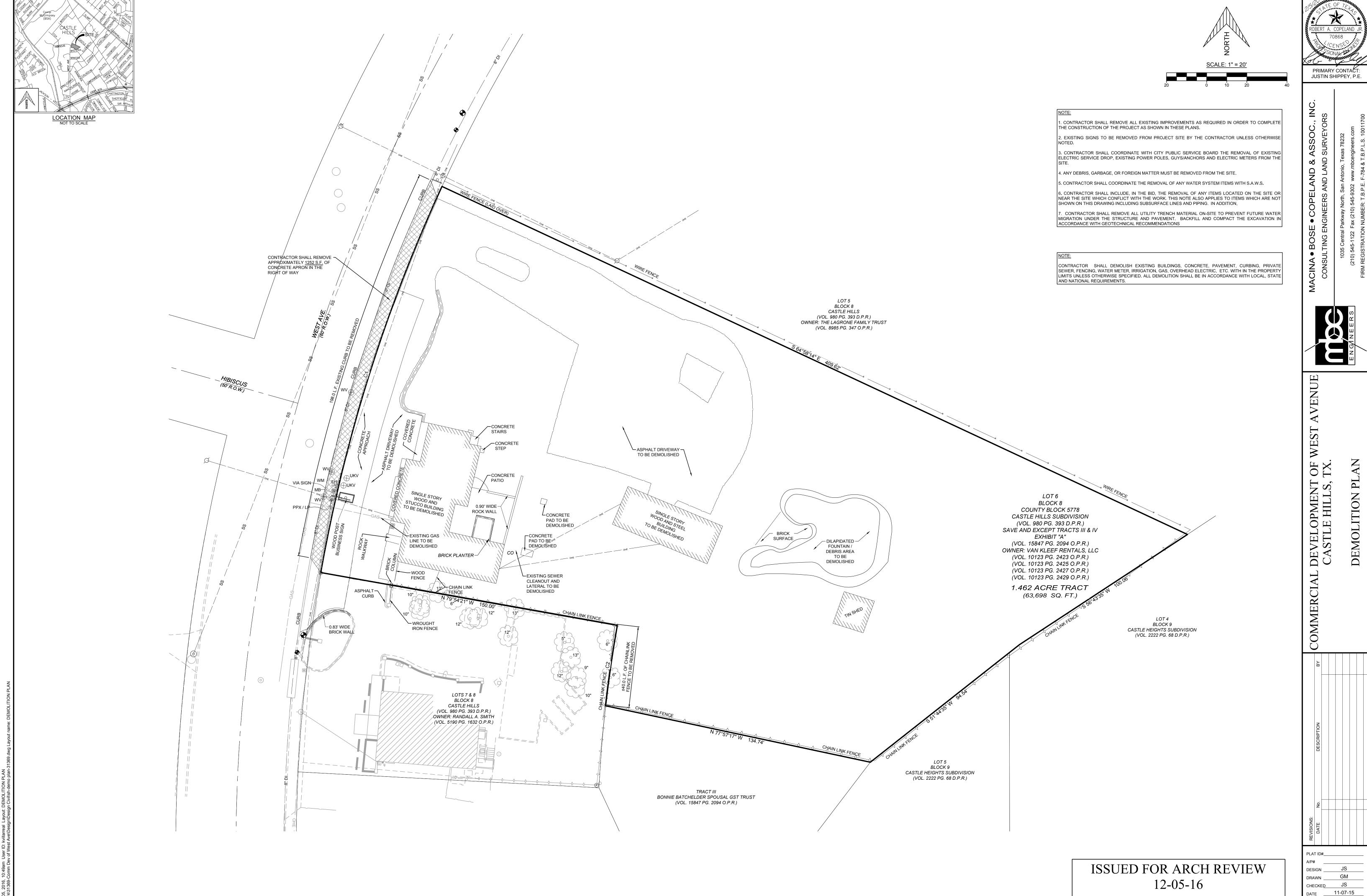




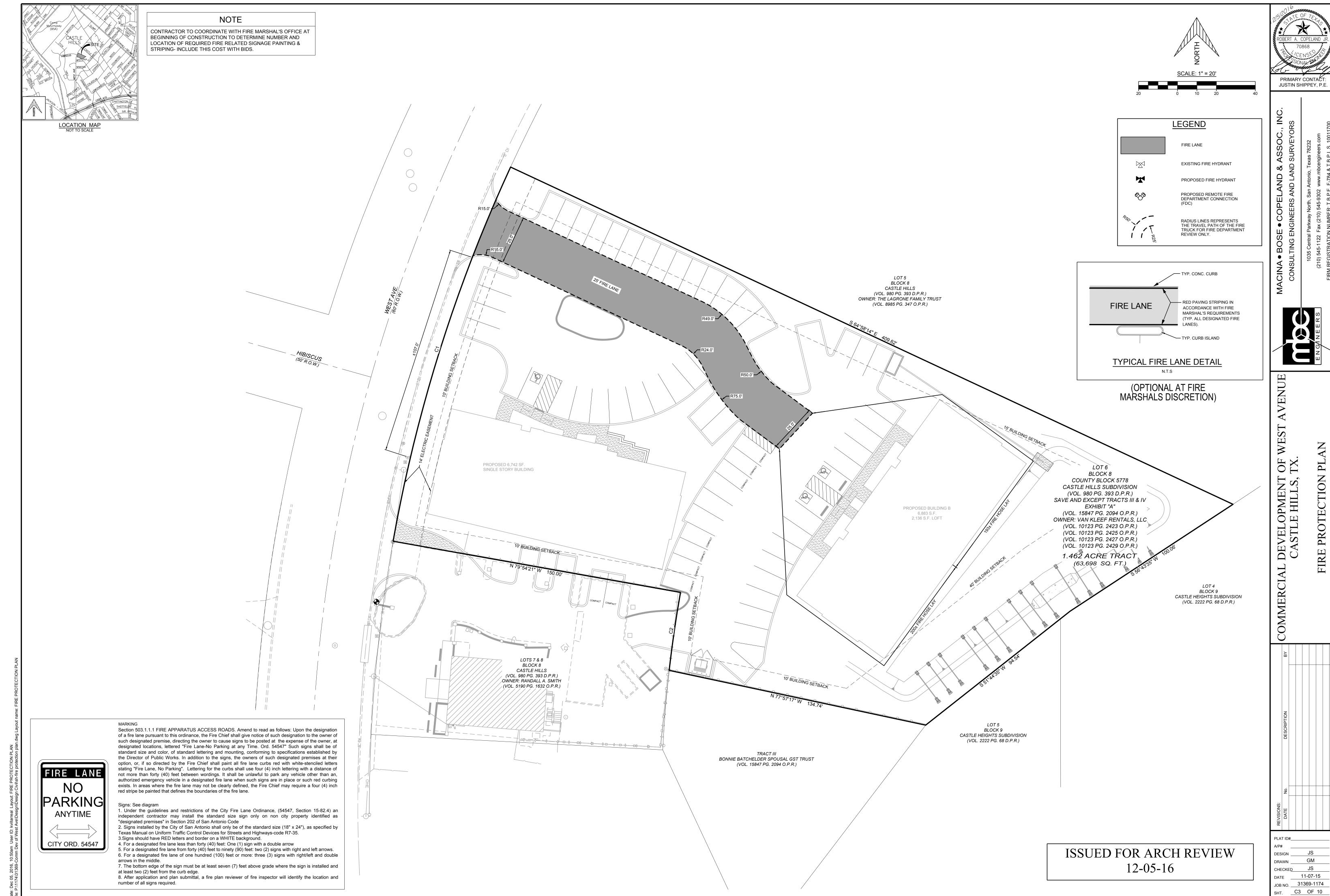
MACINA • BOSE • COPELAND & ASSOC., INC.

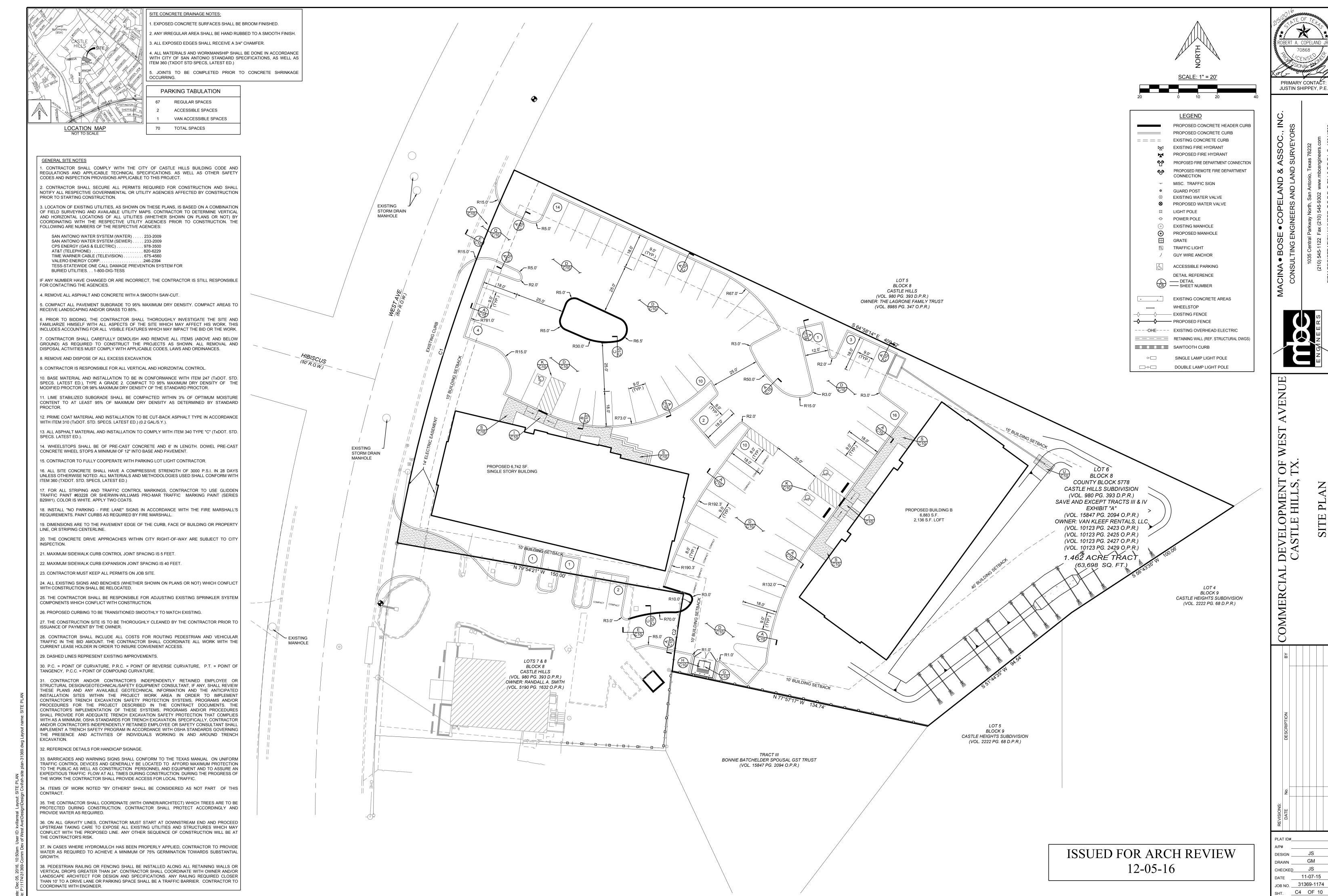
1035 Central Parkway North, San Antonio, Texas 78232
(210) 545-1122 Fax (210) 545-9302 www.mbcengineers.com
FIRM REGISTRATION NUMBER: T.B.P.E. F-784 & T.B.P.L.S. 10011700

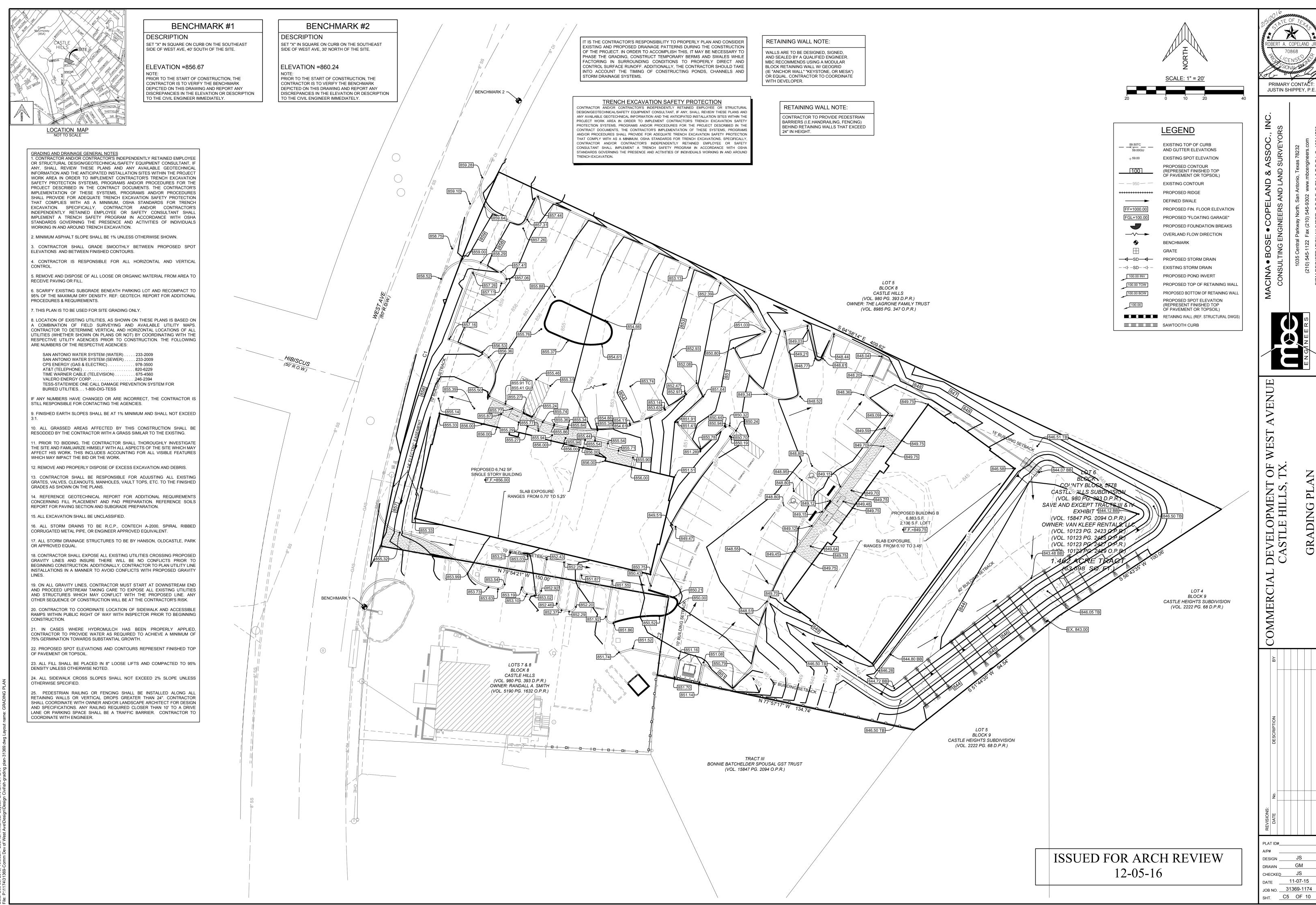
ISSUED FOR ARCH REVIEW 12-05-16

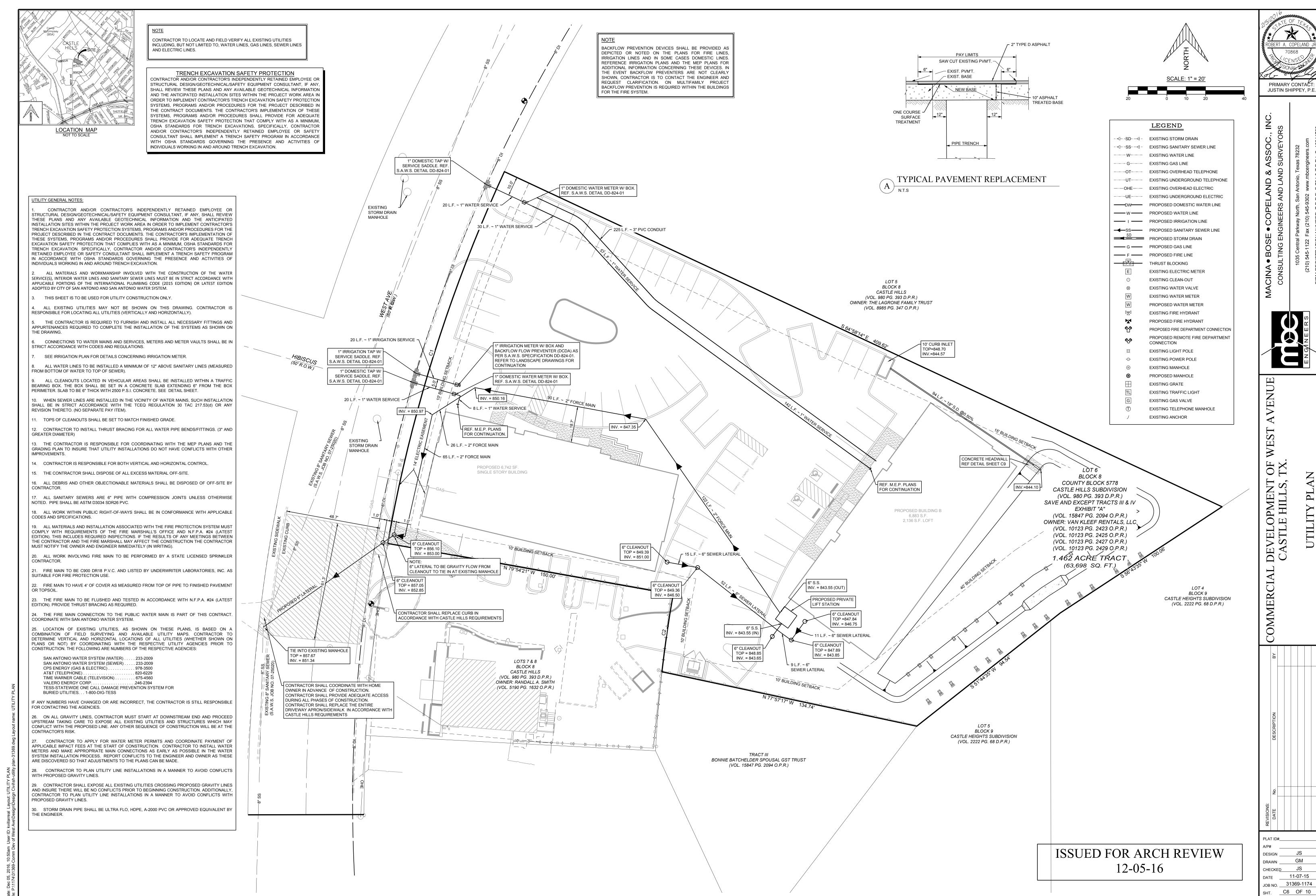


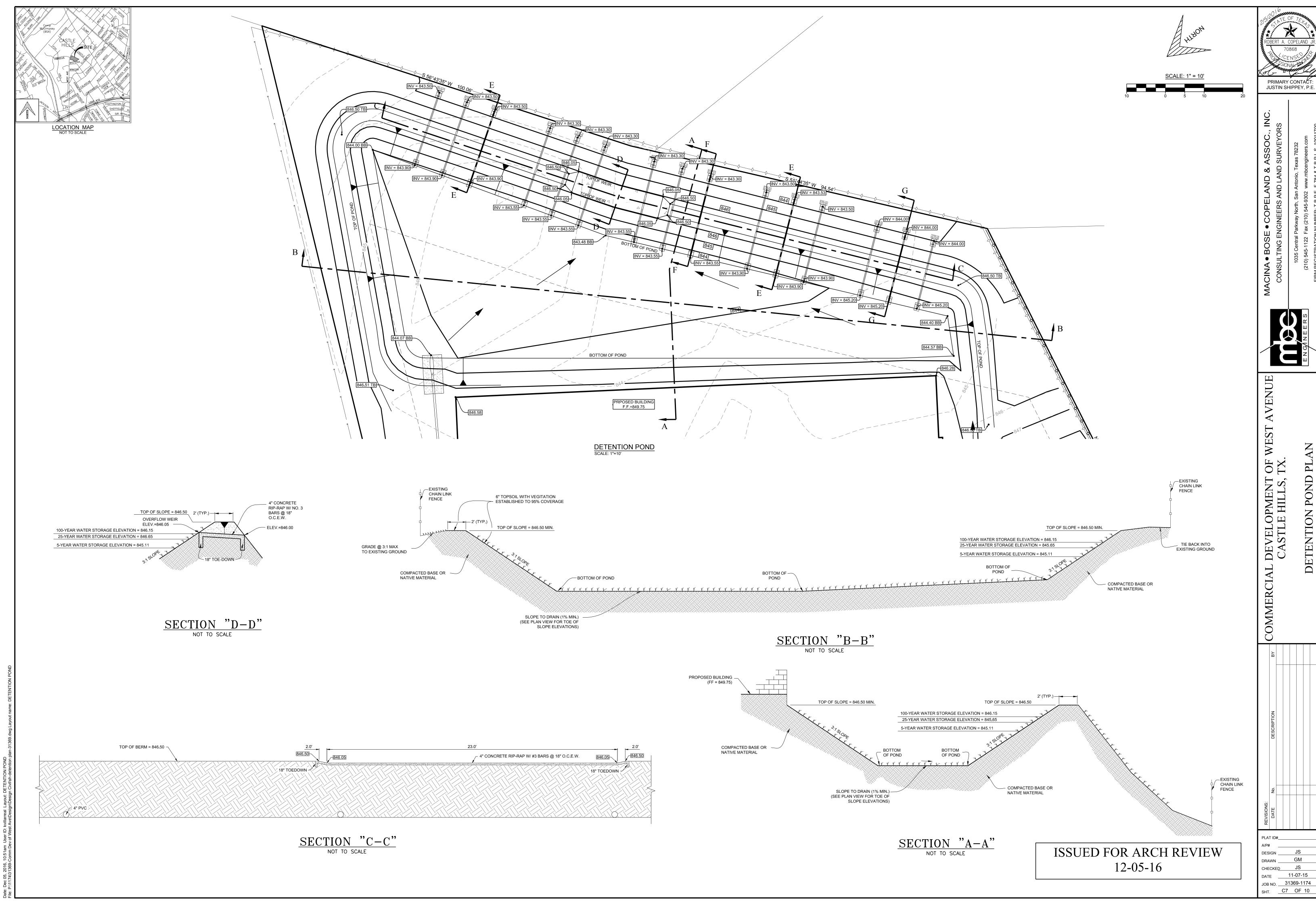
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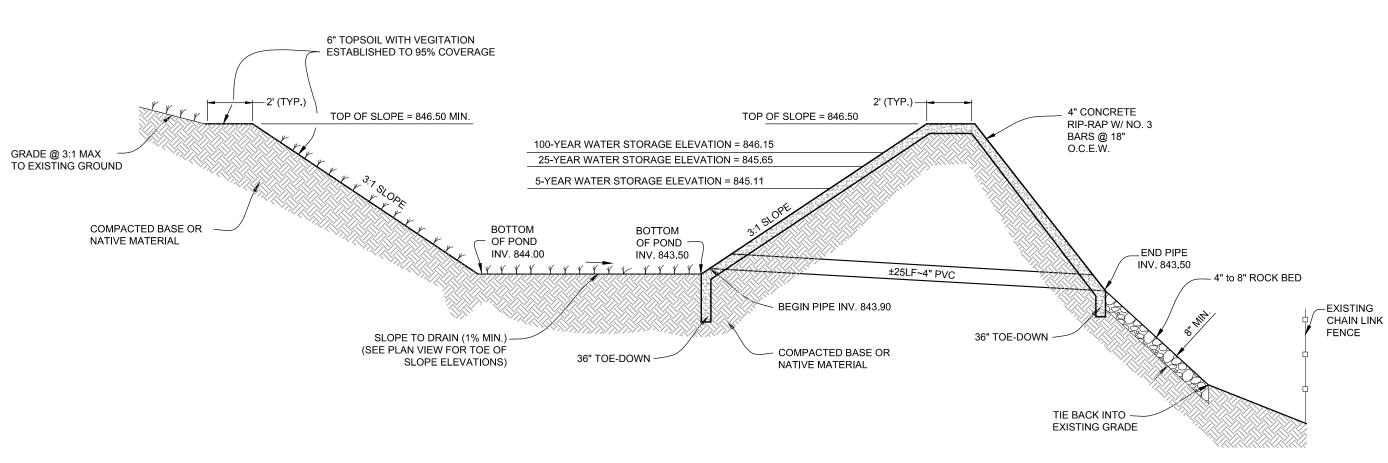
ISSUED FOR ARCH REVIEW

12-05-16

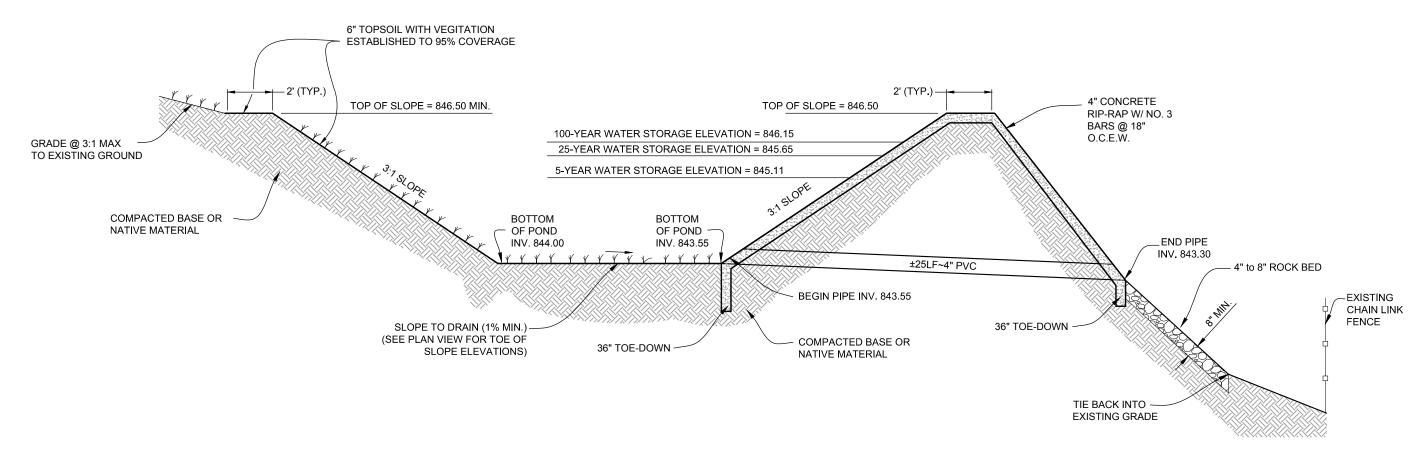
CHECKED JS DATE 11-07-15

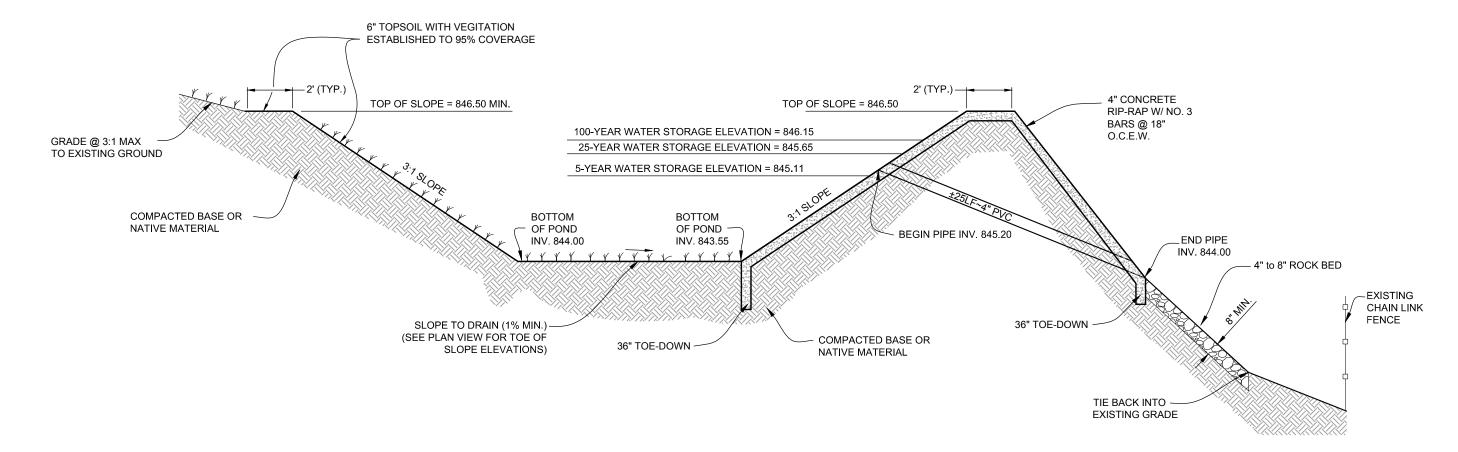
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SHT. C8 OF 10



NOT TO SCALE





SECTION "G-G"

